

# **MARYLAND BOARD OF MORTICIANS AND FUNERAL DIRECTORS**

## **OPEN SESSION MINUTES**

**DECEMBER 13, 2017**

The meeting was called to order by James Govoni, President with a quorum. Mr. Govoni called for approval of the November's minutes. A motion was made, seconded and approved with amendments.

### **BOARD MEMBERS PRESENT**

James Govoni, President  
Mark Bailey, 1<sup>st</sup> Vice President  
Dr. Camille Bryan, 2<sup>nd</sup> Vice President  
Bob Bradshaw  
D. Lynn Newman  
Victor C. March  
Wayne Cooper  
Lynn Shuppel  
Kathy Blue  
Michele Kutta

### **ABSENT BOARD MEMBERS**

Dr. Ahmed Elzaree  
D. Lynn Newman

### **STAFF**

Ruth Ann Arty, Executive Director  
Thomas Anderson, Health Occupations Inspector  
Eula Gautreaux, Licensing Chief  
Carla Boyd, Board Counsel

### **ADMINISTRATIVE REPORT**

Ruth Arty, Executive Director reported the transport licenses are printed, but we have an issue, not all transport companies sent photos. We have printed all the ID's we have photos for, but the way the legislation was changed when it was enacted, no one has to re-register. That presents a problem for the Board because out of approximately 200-300 transporters that have been registered since the beginning of the transportation regulations, we have no way of knowing who is still employed. That may be the explanation for why there is a big discrepancy between how many pictures we have, versus how many transporters we have registered. The regulations state if a registered transporter leaves a permitted

company, the company is to notify the Board. After discussion with the Board, Ms. Arty asked that all transport companies send a list of current employees.

In our Sunset evaluation there were recommendations made and responses due by January 1, 2018. All responses have been submitted.

Ms. Arty stated she previously taught the Human Dignity Act of 2012 and The Transportation Regulations. She further stated since she was retiring she encourages everyone to go to the Board's website, and as soon as the Board decides who will teach it, it will be posted. There will be no classes between now and the time she retires.

Legislature begins next month. Ms. Arty stated we have the clarifications for the Family Security Trust and the proposed regulation will be posted in the January issue of the Maryland Registry. Ms. Arty further stated, that in terms of the Family Security Trust Statute, she thought we had enough time to know if what everybody intended for the Family Security Trust is actually what can come about based on the statute.

### **FAMILY SECURITY TRUST FUND COMMITTEE MEETING**

Lynn Shuppel, Chair reported there is currently \$1,065,761.60 in the fund.

Jim Govoni also reported the Family Security Trust Fund committee met on how they are going to amend the statute going forward. The committee consists of Earl Canapp of MSFDA and Board President James Govoni who came up with some ideas. There will be more to report as things become formulated. We are looking to make the statute better with respect to how things will fall into place for the benefit of the public in respect to compensation by the Family Security Trust Fund, and how it will flow and function more efficiently.

Existing funeral establishments will not pay the Family Security Trust Fund this year. The fund is at level, so there is no reason to pay.

### **PRE-NEED COMMITTEE REPORT**

Victor March, Chair reported the Committee has been reviewing the regulations which are currently not in compliance with the statute. The draft of the new regulations have been completed. The draft will be given to our new legislative liaison for review. The full Board will then their give input. We are looking at April before the regulations will be released for public comment.

### **ESTABLISHMENT COMMITTEE REPORT**

Mark Bailey, Chair reported on the following establishments.

Mr. Bailey moved for approval of Donaldson Funeral Home of Clarksville, P.A. for a full service establishment. The motion was seconded and approved.

Mr. Bailey moved for approval of Pritts Funeral Chapel, Kittsmiller for a restricted establishment operating out of Pritts Funeral Chapel, Westminster. The motion was seconded and approved pending final paperwork.

### **LICENSURE COMMITTEE REPORT**

In D. Lynn Newman, Chair absence, James Govoni reported on the following applicants.

Apprentice

Mr. Govoni moved for approval of Lily Jean Buerkle of Advent Funeral and Cremation Services for apprenticeship license. The motion was seconded and approved.

Mr. Govoni moved for approval of Myles Kalina-Hammond of Pumphrey Funeral Home for apprenticeship license. The motion was seconded and approved.

Mr. Govoni moved for approval of J. Whitney Keiller of J.B. Jenkins Funeral Home for apprenticeship license. The motion was seconded and approved.

Mr. Govoni moved for approval of Tyler Jon Moser of Burrier-Queen Funeral Home and Crematory PA for apprenticeship license. The motion was seconded and approved.

#### Mortician

Mr. Govoni moved for approval of Heather Clark for her Mortician License. The motion was seconded and approved.

Mr. Govoni moved for approval of Cullen Donaldson for his Mortician License. The motion was seconded and approved.

Mr. Govoni moved for approval of Lance Tyler Frati for his Mortician License. The motion was seconded and approved.

Mr. Govoni moved for approval of Felicia Thornton for her Mortician License. The motion was seconded and approved.

Mr. Govoni moved for approval of Brittaney Wood for her Mortician License. The motion was seconded and approved.

Mr. Govoni moved for approval of Justen Alexander Wright for Mortician via Reciprocity with Delaware. The motion was seconded and approved.

#### Crematory Operator

Mr. Govoni moved for approval of Irvin Cedillos for Crematory Operator. The motion was seconded and approved.

#### Courtesy Card

Mr. Govoni moved for approval of Lindsay Temchack for Courtesy Card. The motion was seconded and approved.

#### Registered Transporters

Mr. Govoni moved for approval of Vanessa Brown as a Registered Transporter for Alvin's Anointed Hands, Drew Removal Service and Compassionate Care Transport and Funeral Support Service. For registered transporter. The motion was seconded and approved.

#### **CONTINUING EDUCATION UNITS COMMITTEE**

Camille Bryant, Chair reported there were 22 CEU's approved.

#### **OLD BUSINESS**

James Govoni, reported if you would like a Board printed wall certificate, please contact the Board.

### **NEW BUSINESS**

Ms. Helen Espitallier of Vital Statistics spoke on Burial Transit permits and the changes with the integration of the EDRS new application..

### **AJOURNMENT**

Pursuant to Maryland State Government Article, Code § 10-501 et. Seq., on a motion by James Govoni, President, and seconded by the Board unanimously voted to close its meeting.